



Texas Bible College

ExCeLL Degree Request Form

Dean of Academics (936) 634-5406 – ExCeLL Secretary (936) 634-5454

Student Checklist:

1. Print and complete this form in its entirety.
2. Sign the form at the bottom.
3. If E-MAILING: excell.secretary@tbcnow.com
If Mailing: Texas Bible College
Attn: ExCeLL Secretary
3900 College Drive
Lufkin, TX 75901
4. Submit payment by enclosing a check or money order or by calling the office with a credit card.

Important Information:

- There is a fee of \$50 to cover the cost of printing a student's degree
- Degree deadline for the Fall semester is September 1st to receive a certificate in December.
- Degree deadline for the Spring semester is April 1st to receive a certificate in May.

Mailing and Contact Information

Name: _____

Maiden Name: _____

Address: _____

SS#/Student I.D.: _____

Number and Street

Phone: _____

City

E-Mail Address: _____

State

Zip

Certificate Type:

Associate of Arts

Bachelor of Arts

Degree Concentration:

Christian Ministry

Date of Completion: _____ -- _____

Month

Year

Full Name (PRINT): _____

(This is how your name will appear on the certificate)

Student Signature: _____ Date: _____ - _____ - _____

The information on this form will be verified before the order is processed.

Office Use Only

Method of Payment: Credit Card: Billing Name _____ Last 4 Digits: _____ Check# _____ Cash

ExCeLL Site: _____ Clerk's Initials: _____ Date of Completion: _____ - _____ - _____